

Minnesota Mississippi River Parkway Commission 3rd Quarter Meeting August 14, 2025 ● 2:00 − 4:30 p.m. Hybrid - Capitol Room 120 and Zoom

DRAFT AGENDA

4:30 p.m. Wrap Up and Adjourn

| 2:00 p.m. | Welcome & Introductions | Housley/All |
|-----------|--|--|
| 2:10 p.m. | Approve Today's Agenda & Minutes from 6/11/25 | Housley/All |
| 2:15 p.m. | Commission Business - Budget Report - Regional Meetings/Elections Process - Staffing Transition | Packet/Lewis/Miller Exec Committee/LCC LCC |
| 2:40 p.m. | National MRPC/Great River Road - 2025 Annual Meeting, Baton Rouge, Sept. 10-12 - Communications & Marketing - Culture & Heritage - Environment, Recreation & Agriculture - Transportation | All Carlson/Miller Anfinson/Kelliher Karnowski MacDonagh |
| 3:10 p.m. | Roadside Storybook - Review Recommendations from Executive Committee - Confirm Next Steps | All |
| 3:30 p.m. | Plan Your Trip Update | Karnowski |
| 3:40 p.m. | Ambassador Program Update | Miller |
| 3:45 p.m. | Drive the Great River Road Month - 2025 Plans - 2026 Theme Announcement | Miller Kelliher |
| 3:55 p.m. | Commission Member Updates Mississippi River Cities & Towns Initiative Annual Meeting Other Updates | Anfinson All |
| 4:20 p.m. | Other Business | |
| | | |

Housley



Minnesota Mississippi River Parkway Commission 2nd Quarter Meeting – June 11, 2025 Capitol Room 120/Zoom Hybrid MINUTES – Draft

Commissioners Present

Karl Samp – Brainerd to Elk River John Anfinson – Elk River to Hastings Kate Carlson – Hastings to Iowa Border Sen. Karin Housley Sen. John Hoffman Lisa Havelka – Explore Minnesota David Kelliher – Historical Society Marni Karnowski – Transportation Anne Lewis – At Large

Technical Advisors/Staff Present

Amanda Dirnberger – Natural Resources Peter MacDonagh - Transportation Carol Zoff – Transportation
Diane Henry-Wangensteen – LCC
Megan Voelke – LCC
Andrew George - LCC
Chris Miller – MN-MRPC Staff

Members & Technical Advisors Absent

Sally Fineday – Lake Itasca to Grand Rapids Megan Christianson – Grand Rapids to Brainerd Rep. Huldah Momanyi-Hiltsley Paul Hugunin – Agriculture Grant Wilson – Natural Resources Tucker Blythe – National Park Service

The meeting was called to order at 10:05 a.m. by MN-MRPC Chair Sen. Karin Housley, followed by introductions. The meeting packet and recording are available at https://www.commissions.leg.state.mn.us/mrpc/.

Approve Agenda and Minutes from 2/21/25 Meeting: Motion by John Anfinson and seconded by Karl Samp to approve the agenda and February 21, 2025 meeting minutes as presented. Motion carried.

Election of Officers: The MN-MRPC elects officers every two years, with the last election held in 2023. Karl Samp facilitated the election of officers. David Kelliher nominated Anne Lewis for the position of Treasurer, with no other nominations noted. Anne Lewis nominated John Anfinson for the position of Vice Chair, with no other nominations noted. John Anfinson nominated Sen. Housley for the position of Chair, with no other nominations noted. Motion carried. Officers were thanked for their willingness to serve, and the meeting was turned over to Chair Housley.

Executive Committee Appointments: The Executive Committee is designated by the MN-MRPC every two years. The committee is to include the Chair, Vice Chair and Secretary-Treasurer. Two additional positions are to be filled by the MN-MRPC and overall membership is to include a House or Senate member, regional member, and agency member. Motion by Senator Housley to keep Sally Fineday and Lisa Havelka as the two additional positions on the Executive Committee. Motion carried.

Legislative Updates: Sen. Housley shared information about the bonding bill and provided examples of funded projects, noting that water was a primary focus this year. John Anfinson mentioned funding for the St. Anthony Falls Laboratory, to study sediment implications that would result from dam removal. Diane Henry-Wangensteen reported that LCC appropriations were included in the State Government Finance Bill which will result in stable funding for the MN-MRPC in the next biennium.

Regional Meetings/Elections: Chris Miller shared a reminder that regional meetings are being planned for this fall, prior to the November MN-MRPC meeting, to recommend Regional Commissioner candidates for new

four-year terms. This includes the Lake Itasca to Grand Rapids, Grand Rapids to Brainerd, and Brainerd to Elk River regions. The Elk River to Hastings and Hastings to Iowa Border regions will be due for regional meetings/elections in 2027.

Budget Report: The budget report included in the meeting packet was referenced and an overview was provided by Chris Miller. Fiscal year end is coming up on June 30, and the MN Great River Road map project is the last main project expense yet to come in. A new fiscal year and budget biennium will begin on July 1, 2025.

2025 National MRPC Annual Meeting: Anne Lewis shared information about the program and speakers, and John Anfinson shared location information for the MRPC 2025 Annual Meeting, which will be September 10 – 12 in Baton Rouge. MN-MRPC funds can be used to cover costs for public and legislative members, as the budget allows. Out-of-state travel approval is needed before any airline reservations are made, or any other arrangements that cannot be cancelled in the event approval is not received. Members interested in attending were asked to notify Chris by July 1, so a list can be forwarded to the Chair for consideration. Sen. Housley, Sen. Hoffman, and Karl Samp expressed interest at the meeting. John Anfinson and Anne Lewis plan to attend in their National MRPC leadership roles, with costs covered by the National Office.

National Mississippi River Day – June 2: John Anfinson reported on the designation of June 2 as National Mississippi River Day by the organization One Mississippi. They partner with 70 organizations and are requesting help gathering proclamations for this annual event (https://www.mississippiriver.org/about). Draft proclamation wording was included in the meeting packet and Commission members were asked to review the options, and consider possible edits for use in Minnesota. The MN-MRPC may be asked to help request proclamations for future years at state and local levels.

MRPC Communications & Marketing Committee: Chris Miller reported on initiatives discussed at the last meeting including the Summer Fun on the Great River Road events promotion which includes a sweepstakes and free online events listing where local partners can upload their information; and plans for a campaign promoting 250 favorite things to see and do along the Great River Road, in honor of the America 250 celebration in 2026. Favorite things to see and do can now be submitted in preparation for the 2026 campaign. Kate Carlson noted that Mississippi River cruise boats have started their arrivals at river cities including Winona, bringing opportunities to showcase the communities.

MRPC Culture & Heritage Committee: John Anfinson shared a recap of online workshops held for Interpretive Centers in May, titled, Elevate Your Center: Partnerships and Visibility Along the Great River Road. The agenda featured the Executive Director of Discovery Park of America (a GRR Interpretive Center) on the topics of community perceptions and economic impact of Interpretive Centers, and Susanne Thiede-Barnet of the National MRPC Office provided data and examples of how the National MRPC promotes and partners with Interpretive Centers. This was a first-time event, offered twice, and attendance and response were positive. Anne Lewis noted the value of these types of events. The presentations and a recording are available at https://mrpcmembers.com/elevate/. The Culture & Heritage Committee has received a new Interpretive Center nomination from the Mississippi Wildlife Heritage Museum in Leland, Mississippi, and will be following up with the applicants.

MRPC Environment, Recreation & Agriculture: Marni Karnowski reported that the most recent meeting was in March and asked for comments from anyone who was in attendance. The ERA Committee and National MRPC are promoting National Pollinator Week (June 16-22), and the National MRPC/Great River Road has received a partnership award from the National Scenic Byways Association in recognition of its Byway pollinator partnership with Rotary International. Marni and others coordinated coverage of the next ERA Committee meeting, scheduled for June 18.

MRPC Transportation: Peter MacDonagh reported that the last two meetings have focused on ownership of the naming rights and logo for the Mississippi River Bicycle Trail (MRT) and mapping of wayfinding signage to

Interpretive Centers. The MRPC is now the official owner of the MRT name and logo, for use in all ten states. There are three parts to the Interpretive Center signage project – parcel maps, turn by turn directions, and a photo inventory of wayfinding signs. States are working on the project with a goal of having at least some states' information complete prior to the Annual Meeting in Baton Rouge. Peter also noted the Pollinator Playbook that was developed last year and contributed to the partnership award recently received by the MRPC.

Roadside Storybook: The Great River Road Roadside Storybook is content intended to provide a series of interpretive panels in all MN Great River Road counties. Carol Zoff referenced the overview in the meeting packet, specifically the need to address Great River Road interpretive panels that are aging and deteriorating. A condition review of the panels was completed in 2021, and results were discussed by an ad hoc committee, which also discussed needs related to the content for panels yet to be installed. A full review and update of the content, originally developed in 2003, was recommended. Panels currently exist in four counties and content was developed for 16 additional counties (content for six panels per county). The MN Department of Natural Resources has removed the panels from Itasca State Park and will be updating content and reinstalling panels as part of their overall interpretive efforts. Members referred this topic to the Executive Committee for the development of a recommendation on how to move forward, including short-term solutions for aging panels and long-term completion of this overall project.

MN Great River Road Information Tools — Update: Chris Miller reported that the print map project is nearing completion. Updates were made as needed (corrections only), and 29,000 pieces are being printed and shipped to approximately 40 partner locations for distribution. Changes have also been made to the MN Great River Road website as recommended by the Map-Website Committee. Regional story map links have been taken down, but content has been saved for future update work. Marni Karnowski reported on the Plan Your Trip interactive map project. Andrew Kurth of MnDOT has been working on the rebuild, it has been shared with a group of MN-MRPC/Great River Road representatives for comments and has now been submitted for required internal final reviews and approvals. The final product should be ready to go by early August, in time for Drive the Great River Road Month (September).

Letter of Support Request: Members reviewed the packet information regarding the Leech Lake Band of Ojibwe National Scenic Byways Application for the GRR Rehab Project in Cass County. Status of the National Scenic Byways funding is unknown at this time, but a letter from the MN-MRPC would be useful if the grant is awarded, and would also allow the MN-MRPC Chair and Vice Chair to provide letters for other funding sources for the same project that might develop. Motion by Anne Lewis and seconded by John Anfinson to authorize a letter indicating full support of this project by the MN-MRPC. Motion carried.

Commission Member Updates:

- John Anfinson reported that the Mississippi River Cities and Towns Initiative (MRCTI) 2025 Annual Meeting is scheduled to be held in the Twin Cities on September 16 17, providing an opportunity to show off the local section of river to this group of Mississippi River mayors. Senator Hoffman noted that the Twin Cities took on this role on short notice, funding/partnerships are still needed, and it would be nice to include a river experience as part of the meeting. Anne Lewis, Senator Hoffman, John Anfinson and David Kelliher offered to work on options for MN-MRPC involvement.
- Anne Lewis attended the National Scenic Byway Association's (NSBA) recent webinar on byway ideas
 for America 250. NSBA will be looking for content from byways for use in promoting byways as part of
 America 250. All-American Road application information has already been shared. Carol Zoff offered to
 provide graphics and information from Great River Road interpretive panels.
- David Kelliher reported on the start of historic sites season including expanded hours for visitors.
 Conversations will be taking place about a history theme for Drive the Great River Road Month. An announcement will be coming soon about an award of excellence for the Many Voices; Many Stories exhibit at Historic Fort Snelling.
- Karl Samp shared information on upcoming events at the Riverfront Park Amphitheater in Brainerd, paddling events sponsored by the Mississippi Headwaters Board, the Little Falls Dam Festival, several

- Mississippi River documentaries currently available on Amazon Prime, and the Lakes Area Music Festival which brings over 250 musicians and performers to the Brainerd Performing Arts Center.
- Amanda Dirnberger provided updates from the Department of Natural Resources including fish tagging
 efforts at Lock and Dam Number 5; and the 3M settlement project being handled by the DNR and PCA,
 with grant processes currently underway and grant awards expected in January 2026. The goals of the
 project are 1) Restore, protect and enhance aquatic and terrestrial resources, wildlife and habitats; 2)
 Increase understanding of fish tissue contamination, improve communication about PFAS-based fish
 consumption advisories, and identify and enhance alternative, noncontaminated fishing areas; and 3)
 Improve and enhance outdoor recreational opportunities
- Kate Carlson announced the start of festival season in Winona. The Great River Shakespeare Festival begins soon, and Kate offered an opportunity for two free tickets to MN-MRPC members, for either Romeo and Juliet on June 26 or Comedy of Errors on June 27. Contact Kate for details.

Next Meeting: August 14, 2025, 2:00 – 4:30 p.m.

Adjournment: There being no further business, the meeting was adjourned at 11:45 a.m.

MN-MRPC FY 25 Activity Budget

| <u>Activity/Item</u> | FY 25 Funds | Spent 7/17/25 | <u>Pending</u> | Remaining | % Spent |
|---|-------------|---------------|----------------|--------------|---------|
| | | | | | |
| Quarterly Meetings | \$4,500.00 | \$628.00 | | \$3,872.00 | 14% |
| Commission Members - other meetings travel & per diem | \$2,500.00 | | | \$2,500.00 | 0% |
| Dues & Memberships (MRPC - \$15,000; NSB Foundation \$150) | \$15,150.00 | \$15,200.00 | | -\$50.00 | 100% |
| National Meetings (sponsorship, member/staff attendance, planning) | \$14,900.00 | \$8,523.35 | | \$6,376.65 | 57% |
| Communications including website hosting, phone, Zoom, Constant Contact, etc. | \$1,600.00 | \$918.28 | | \$681.72 | 57% |
| Website Regular Maintenance Updates & Minor Changes | \$2,500.00 | \$1,290.00 | | \$1,210.00 | 52% |
| Shipping | \$550.00 | \$356.00 | | \$194.00 | 65% |
| General Material Printing & Supplies (MN GRR map printing and shipping) | \$2,514.25 | \$13,943.01 | | -\$11,428.76 | 555% |
| Admin Contract | \$38,400.00 | \$38,400.00 | | \$0.00 | 100% |
| Professional-Technical Services - including additional staff hours, web services, graphic | | | | | |
| design services, etc. | \$3,350.00 | \$1,760.00 | | \$1,590.00 | 53% |
| Total Operating Budget | \$85,964.25 | \$81,018.64 | | \$4,945.61 | 94% |
| Notes: | | | | | |
| FY 25 funds column includes \$78,000 annual base allocation, plus \$7,964.25 in carry over fi | rom FY 24 | | | | |
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MN-MRPC FY 25 Activity Budget

| | FY 26 | | | |
|---|-------------------|--------------|----------------|-------------------|
| Activity/Item | Allocation | Spent | Pending | Remaining % Spent |
| | | | | |
| Quarterly Meetings | \$4,500.00 | | | |
| Regional Meetings - possible room rentals, supplies, etc. | \$1,000.00 | | | |
| Commission Members - other meetings travel & per diem, including regional mtgs | \$1,500.00 | | | |
| Dues & Memberships (MRPC - \$15,000; NSB Association - \$200) | \$15,200.00 | | | |
| National Meetings | \$11,200.00 | | | |
| Communications (including website hosting, phone, shipping, Zoom, Constant Contact, etc.) | \$3,500.00 | | | |
| General Material Printing & Supplies | \$700.00 | | | |
| Professional-Technical Services (including Commission staffing, hourly website vendor | | | | |
| work) | \$40,400.00 | | | |
| Total Operating Budget | \$78,000.00 | | | |
| Notes: | | | | |
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Minnesota Great River Road Roadside Storybook Project Background - Nov. 18, 2021



The Federal Highway Administration's National Scenic Byways Program invites travelers to Come Closer to America's heart and soul....

FHWA's program codified how to manage a byway for travelers and residents who respond to their invitation by including byway interpretation as a primary responsibility, in addition to safeguarding intrinsic resources and the byway experience.



The **2000 Minnesota Great River Road Corridor Management Plan** implementation resulted in significant interpretation accomplishments:

- ✓ Developed 2001 Minnesota Great River Road Interpretive Plan, with Roadside Storybook
- ✓ Fabricated and installed Roadside Storybook in four+ counties
- ✓ Developed 2004 10-state Great River Road Interpretive Plan and Toolkit
- ✓ Designated 13 Minnesota Great River Road National Interpretive Centers

The **Roadside Storybook** describes the river's stories, with a chapter in each of the 21 counties along the river in Minnesota. The design carries forward frames and panel layouts MnDOT used at Rest Areas and overlooks previously. Each county chapter included six panels which provided:

- √ 10-state and statewide overview, and county map of intrinsic resources (one panel)
- ✓ Hydrology and geology (one panel)
- ✓ Flora and fauna (one panel)
- ✓ River-related human and natural history and sometimes its present or future story (three panels)



The current <u>Minnesota Great River Road Corridor Management Plan</u> includes specific Roadside Storybook strategies that respond to public and partner engagement that told the Parkway Commission to focus on

- ✓ Add more interpretation along the byway,
- ✓ develop White Earth, Leech Lake and Prairie Island community content,
- ✓ apply technology (QR codes, website, interactive map/YouTube, digital travel guides), and
- ✓ maintain existing roadside interpretation.

The CMP field survey revealed visitors desire more interpretation on the Great River Road itself so they can understand what they are seeing and experiencing. Example responses stated: "Need more signage and interpretive areas," "Would like to see more information on the Ojibwe tribe," and "Need more signs to talk about history and area. Did not know it was a scenic byway until the survey people told us." This sentiment was repeated at open houses and local meetings.

CMP "An interpretive sign turns facts into an experience that captures visitors' interests, provokes their curiosity, and makes them emotionally and actively involved so they feel a part of the story and understand the significance of a site. While existing interpretive panels, Interpretive Centers, visitor centers, local museums, and Minnesota Historical Society sites, our visitors, MN-MRPC, PAT and public outreach tell us more interpretation



directed specifically to Great River Road travelers is needed." Using MnGRR Plan Your Trip map information can also encourage revisitation with so much left to see, and cross promotion to other destination areas, or even ten states.

Currently there are 63 interpretive panels, in 32 frames, on 22 sites along the river from the headwaters to the Iowa boarder. MnDOT field analysis of existing Great River Road interpretive panels indicates approximately

- √ 31 are in good condition, but need cleaning;
- √ 30 need repair
- √ 18 need replacement

In addition, a complete **Roadside Storybook** develops 16 more counties and three Tribal communities (6 panels ea.) (Hubbard, Beltrami. Itasca, Aitkin, Cass, Morrison, Stearns, Benton, Wright, Anoka, Hennepin, Ramsey, Washington, Goodhue, Wabasha, Winona)

Minnesota Great River Road Roadside Storybook Panel Content Development – Nov. 18, 2021



The Minnesota Great River Road Roadside Storybook

describes the river's stories, with a chapter in each of the 21 counties and 3 Tribal communities along the river in Minnesota. The design carries forward frames and panel layouts MnDOT used at Rest Areas and overlooks previously.



Each chapter included six panels:

- One about 10-state and statewide overview, and county map of intrinsic resources
- One about Hydrology and geology
- One about Flora and fauna
- Three about River-related human and natural history, present or future story

The cost of designing interpretive panels can vary greatly, so at this time no cost estimate is provided for panel content development. A Commission working team is recommended to develop a content development estimate.

This project per panel development costs may be less than average interpretation projects because of

- the scale of the Roadside Storybook,
- the format is established,
- draft county content is developed (2002), and
- stakeholders and partners can see existing examples of the panels in place.

The per panel savings may not be substantial, though, as

- the draft content, while vetted and refined, is 19 year old,
- CMP strategies include all new Tribal community content and integration throughout, and
- incorporating technology.

Factors that affect content development cost include:

- o Themes. Do you have a theme established for your sign(s)? Can you articulate the interpretive objectives (what you want people to know, feel, or do as a result of viewing your panel)?
- o Reference Material. How much time to identify information sources for the text and graphics?
- o Graphics. How many photographs, illustrations, and/or graphics are currently available? How many will require research, creation, or purchase?
- Template. Do you have an established graphic style, or will our designers be starting from scratch? Is there a "template" (template would include colors, font styles, graphic look of sign panels) already established? Will there be multiple signs done from the same "template"?
- O Maps. Are you going to need a map? If so, who will provide it?
- Review Process. Who will be the reviewers? Will their comments be compiled and approved prior to submittal?

Given these variables, design costs can range from \$2,500 – 3,500 per sign including:

- Template development
- Text research and development
- Image acquisition (finding photos, illustrations, etc. If images need to be purchased, plan on another \$50-100/image)
- o Graphic layout and design
- File preparation for fabrication, development of specifications and COR services
- Project management

Minnesota Great River Road Roadside Storybook Preliminary Cost Estimate – Nov. 18, 2021



The **Minnesota Great River Road Roadside Storybook** describes the river's stories, with a chapter in each of the 21 counties and 3 Tribal communities along the river in Minnesota. The design carries forward frames and panel layouts MnDOT previously used at rest areas, overlooks, and partner sites.

Preliminary cost estimate for existing sign refurbishment is based upon the assumption to

- replace all sign and frames if multiple signs are on one site, and
- panel redevelopment to address updates from scans, add QR codes and/or add Tribal content such as dual language.

Existing Interpretive Sign Rehabilitation

Existing GRR Interpretive Sign Sites 22
Existing Sign Frames 32
Existing Sign Panels 63

| Remaining New Roadside Storybook Build Out | | Unit Cost | Estimated Total Cost |
|---|----|-----------|----------------------|
| Counties (16 x 3 Frames X 2 Panels/frame) | 48 | \$8,000 | \$384,000 |
| Tribal Lands (3 sites x 3 Frames x 2 Panels/frame) | 9 | \$8,000 | \$ 72,000 |
| Counties (16 x 6 Panels content development) | 96 | \$4,500 | \$432,000 |
| Tribal Lands (3 sites x 6 Panels content development) | 18 | \$4,500 | \$ 81,000 |

Subtotal \$969,000

| Existing MnGRR Interpretive Sign Rehabilitation | | Unit Cost | Estimated Total Cost |
|--|----|------------------|----------------------|
| Full Replacement (23 frames w/ 46 panels @ 12 sites) | 23 | \$8,000 | \$184,000 |
| Cleaning (9 frames w/ 17 panels @ 9 sites) | 9 | \$500 | \$ 4,500 |
| Modify Replacement Panel Content | 42 | \$2,000 | \$ 84,000 |

Subtotal \$272,500

Existing Sign Rehabilitation and Storybook Build Out Total \$1,241,500

X

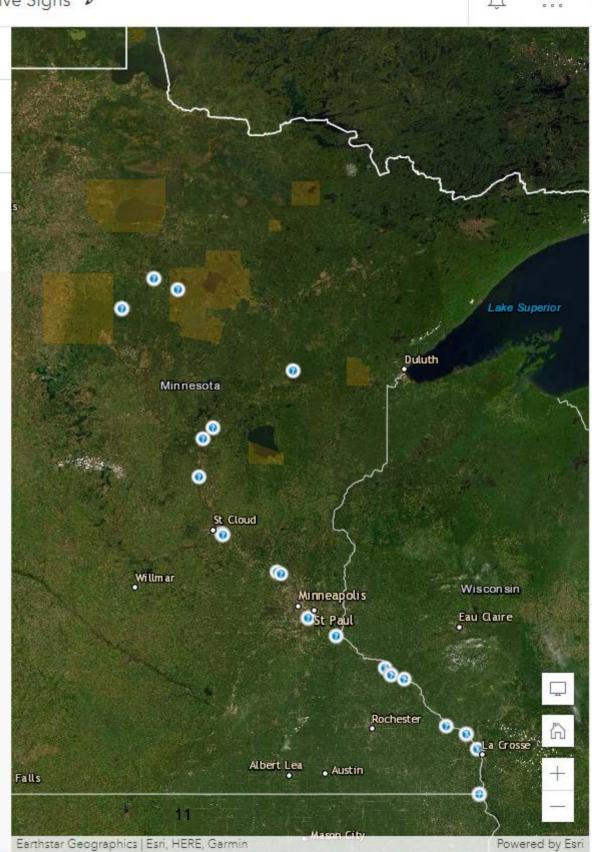


Legend

Interpretive Signs



Tribal Reservation/Trust Lands





Content Storage/Access

- Existing interpretive content for 21 counties plus designs of existing panels has been organized and placed on MnDOT FTP site for team access.
- LCC is developing a secure webpage for long term storage and access of the materials. Webpage organization was discussed, with the main recommendation being to organize the files by county and in order from upstream to downstream rather than alphabetical.

Vendor/Consultant Examples

- Kelli provided the following example Schmeckle Reserve Interpreters at the University of Wisconsin Stevens Point. Carol noted that they did work on the ten-state MRPC Interpretive Plan several years ago.
- Minnesota River Valley Scenic Byway is working on a roadside marker project and likely has examples.

Feedback from Current Panel Site

• DNR provided feedback on panels at Itasca State Park. Panels are very popular and a focal point that helps orient visitors. There is a lot of content presented in an "explorer focused" way. They like the location for panels and would want to keep it and partner on the updating process.

Review of Existing Content & Panels

- Team members confirmed recommendation that all content needs to be reviewed and updated. It's 20+ years
 old. There's a lot of good content but in some cases, it's dated (examples include metric measurements). QR
 codes could be added to panels to guide visitors to more information or look at other technology options such as
 cell phone tours.
- What should be considered as part of the content review? Criteria should be developed. Categories could include things like interpretation, plain language, accessibility, graphics, logos. Avoid content likely to become dated.
- DNR has interpretive guidelines that can be used as reference. Other agencies and partners might also have guidelines or processes. This information gathering/coordination could be part of the contract for a consultant.

Project Scope & Budget

- Need to develop scope and details for content review/updating/creation and then fabrication/installation. Some funding sources prefer the project split into two phases.
- Update or develop content first, then go to partners for confirmation and edits. Partners could include Interpretive Centers, regional commissioners, site contacts, cities, counties, state agency partners, and NPS.
- Give project to a consultant with a set of guidelines for updating content. Task would be to confirm that stories are relevant and updated. Focus on stories now, design later.
- There could be a rehab/re-do project first for panels that exist but are no longer in good condition.
- More time and involvement will be needed on cultural content and stories of place than on basic scientific information.

Panel Locations

- Interagency agreements might be needed for placement of new panels or updating existing installations. Documentation would be helpful for those involved with installations or maintenance in the future.
- Consider posting content online as a flipbook or similar format, to get it out there while funds are sought for panel installations.

Next Steps

- A lead agency/organization, project manager and fiscal agent will need to be identified prior to seeking funding.
- Begin to identify funding options.
- Team will do content review of two examples to develop guidelines for the update process/project scope. Mary Gibbs Visitor Center (heavy visitation staffed Interpretive Center) and one smaller unstaffed site where panels have deteriorated. Tim will review information and make a recommendation for a second example.
- Set meeting to begin the content review after the two examples are identified.
- Request involvement from any MN-MRPC members interested in helping develop the project scope.

